



**Action Plan  
Independent Investigation  
SI 2013/6508**

<b>Recommendation No 2</b>		<i>The involved primary care services should undertake domestic violence training in order to improve both their understanding of and their responsibilities for reporting and taking the appropriate action in relation to suspected and known incidents of domestic violence.</i>				
<b>Trust Executive Lead</b>						
<b>Planned Action</b>	<b>Start Date</b>	<b>Finish Date</b>	<b>Action Owner</b>	<b>Lead Owner</b>	<b>Outcome/Target</b>	<b>Supporting evidence</b>
Domestic Violence Training added to mandatory training for all GPs. Spreadsheet is maintained by practice manager and deputy to ensure compliance.	Implemented June 2016	Ongoing	Whitby Group Practice	Practice Manager	All clinicians attend domestic violence training:- most of the partners already have done so at a Heartbeat Alliance Chapter 3 event on 7 <sup>th</sup> June 16.	Copy attached as appendix.

For example, based on the above recommendation, it would be helpful to consider in more detail the steps involved in updating the policy.

These are all areas that are probably already being actioned but the current action plan doesn't demonstrate this.

- 1) How are the changes being communicated to all staff – Internal Processes/ Newsletter – Comms etc
- 2) How will the Trust measure the impact of the change in policy:  
Will all reports be checked prior to sign off or will there be an audit of a number of SI's etc Who has responsibility ?
- 3) Will feedback on changes be provided to the Trust Exec Team/Committees – Governance /Quality/Audit etc
- 4) How will you feedback on progress to family/staff/ commissioners
- 5) Any risks identified to delivery – if so add an additional box (external factors/ resources including financial/time etc).

Feel free to adapt this isn't an endorsed NHS England action plan just an example.

Appendix 1 – copy of Spreadsheet of GP mandatory training requirements

GP Training Requirements	GP's			NOT	Frequency	Date Completed
	Man	Rec	Opt	Needed		
<b>Safeguarding &amp; Miscellaneous:-</b>						
Child Protection - Level 1	√				3 years	
Child Protection - Level 2	√				3 years	
Child Protection - Level 3	√				3 years	
Domestic Violence & PREVENT	√				3 years	
Safeguarding Adults	√				3 years	
Anaphylaxis	√				1 year	
Deprivation of Liberty Safeguards	√				3 years	
Equality and Diversity (E & D)	√				3 years	
Fire Safety	√				3 years	
Infection Control	√				Annual	
Manual Handling	√				3 years	
Mental Capacity and Consent	√				3 years	
Research & Audit			√			
Research - GCP			√			
Resuscitation & Defib	√				Annual	
DBS Check	√				5 years	
Appraisal	√				Annual	
Revalidation	√				5 years	
Hand Washing	√				Annual	
Information Governance	√				Annual	
Medical Defence Expiry						
GMC Registration						
Performers List						

